



Job Title: General Manager
Position Type: Permanent contract
Location: Athens, Greece
Application Deadline: Open until filled.

About Global Sustain:

Founded in 2006, Global Sustain creates awareness and inspires and supports companies and organisations to embody sustainability, through advisory, communications, networking, training and digital services, with a focus on the people-planet-profit philosophy. Its members include corporations, civil society organisations, municipalities and local authorities, educational foundations, media, professional bodies, think tanks and other public or private entities. Global Sustain has an international track record of delivering ESG projects for public and private companies, commercial and investment banks, asset management firms, private equity funds, sovereign wealth funds, international financial institutions, and rating agencies. Global Sustain has delivered projects in different industries in 35 countries across Europe, Asia, Africa, Middle East, and the Americas. Global Sustain also operates an ESG Digital Services Division that has developed an innovative digital ESG platform for data collection, assessment and risk management. Global Sustain is a signatory to the Ten Principles of the UN Global Compact, to the Principles for Responsible Investment (PRI) and TCFD, a GRI Community Member, a member of Social Value International, and CEO Clubs among others. For more info about Global Sustain, please visit www.globalsustain.org, www.globalsustainingroup.com, <https://rating.globalsustain.org/> and www.sustainabilityforum.gr.

Job Purpose:

Global Sustain seeks to recruit a General Manager (GM) for its Athens office. The main purpose of this job is to support the implementation of the strategy and overall objectives of Global Sustain operations in Greece. The GM ensures the smooth, and efficient operation of Global Sustain three business departments, namely: (a) Membership Services, (b) Advisory Services, and (c) Digital Services.

The GM is responsible for improving productivity and increasing departmental profits while managing the company's overall operations. The GM oversees several elements in the three business departments and day-to-day operations, including offering high-quality services to the clients, hiring and managing employees, operating budgets and organising sales and marketing campaigns.

This is a full-time permanent position for a C-level executive role. The GM will report to the Managing Director and will lead a team of 10-12 people, and attend and present to Board meetings when requested and needed. The position requires up to 10% travel time (domestic and international).



Skills:

- Minimum +10 years of working experience in a corporate environment.
- Bachelor's degree in Business Management or related field.
- An MBA is preferred but not required.
- Excellent interpersonal, written and verbal communication skills in English and Greek are essential.
- Experience with member-driven organisations and digital transformation.
- Proven success in a managerial role with strong decision-making ability
- Ability to develop and achieve business and financial plans.
- Ability to motivate and lead employees and hold them accountable.

Responsibilities:

- Supporting the direction, prioritisation and project management of operations ensuring successful delivery of services to members and clients which meet goals and objectives, as well as developing innovative products and services.
- Building strong, trusting relationships, and representing Global Sustain to stakeholders and the wider public in an international setting.
- Working with the Managing Director and leading a team of 10-12 people to ensure smooth administrative, operational and financial management as well as ensuring compliance with corporate strategy and objectives.
- Providing support across a broad range of sustainability topics in which Global Sustain is engaged.

Core Competencies:

- Knowledge of sustainability including Environmental, Social and Governance (ESG) issues.
- Proven record and demonstrable experience in commercial activities.
- Leadership experience, people management skills, strategic planning, organisational development and relationship building experience.
- Strong communication and presentation skills, and ability to influence businesses and stakeholders.

Global Sustain offers a results-based attractive remuneration package with benefits, in accordance with qualifications and experience and the opportunity to join a fast-growing organization and leader in the ESG/Sustainability industry.

Interested candidates are invited to submit a detailed resume and a motivation letter to info@globalsustain.org, quoting "General Manager - Athens" in the subject, describing how this position meets their career intentions and goals in the ESG/sustainability field and what their qualifications are for the position.

Global Sustain appreciates all expressions of interest but only short-listed applicants will be contacted.